



# BOARD PROSPECT PACKAGE



## ABOUT THE SCA

To promote, enrich, and encourage the development of quality organized camping for all Saskatchewan people through leadership, advocacy, and provision of services.

### WHAT WE DO

#### Accreditation

Developing high standards for camp operations

#### Advocacy

Become a liaison between camps and our government

#### Promotion

Promote camp as a valuable recreation opportunity

#### Education

Provide camp relevant education and networking opportunities

### TERM OF OFFICE

Two years 2021-2023

#### Available positions:

The SCA is seeking to elect / re-elect up to four (4) Member-at-Large positions and one (1) candidate with accounting and financial competencies for the position of Treasurer.

Board members are elected at the AGM - April 29, 2021

### WHAT WE VALUE

High quality and safe camp operations

The transferable skills learned at camp

The immediate and life-long benefits of camp

Connecting as a camp community

The collective voice of Saskatchewan camps

# Purpose of the Board of Directors

The SCA Board of Directors ensures the successful operation of the Saskatchewan Camps Association. This is done by collectively directing the association's business for the overarching benefit of its membership and the campers who participate in their programming as outlined in the SCA mission statement:

To promote, enrich and encourage the development of quality organized camps for all Saskatchewan people through leadership, advocacy and provisions of services.

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## RESPONSIBILITIES OF THE BOARD

- Determine the association's vision and mission to guide current operations and future development;
- Provide, review, and evaluate strategic planning;
- Administering the funds and resources of the association according to the determined objectives;
- Approve an annual operating budget and any variations from budgetary targets;
- Ensure legal and regulatory compliance with policy, practices, and reporting processes;
- Advocate for, promote, and represent the membership in the wider camping, non-profit, and recreation community;
- Provide a Standards and Accreditation Program to recognize a camp's effort and dedication to industry standard, and be a resource for camps in their knowledge of current government laws and safe camping practices;
- Listen to the needs of the membership and direct any necessary changes to serve the membership to the highest potential;
- Appoint the executive director.



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## OFFICERS

Officers are elected annually by the Board of Directors from among the serving directors.

- President
- Vice-President
- Treasurer
- Secretary

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## PORTFOLIOS & SUBCOMMITTEES

Directors serve on subcommittees, and work with the Executive Director for organizational support in development and operation of each SCA portfolio.

**Portfolio titles include:**  
**Accreditation, Education, Promotion, and Advocacy.**

Subcommittees are determined annually by the Board of Directors.



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## QUALIFICATIONS & REQUIREMENTS

The SCA is looking for candidates that believe in the value of camp and are dedicated to the development and support of quality organized camps for all Saskatchewan people.

Members of our Board advocate for, promote, and represent the SCA membership. Candidates must be committed to lending their insights and expertise to advance the camp industry in our province.

Candidates must demonstrate a knowledge and interest in organized camps whether they are currently a camp staff or board member or they can provide a valued skill set for a board setting.

SCA Membership is a requirement to serve on the Board of Directors. Board members without a direct connection to a Camp or Organizational Membership (staff or board member) must hold a SCA Individual Membership.

*In 2021 the SCA is especially welcoming nominations for those with skills and experience in accounting or financial competencies.*

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## TIME COMMITMENT

Three Board meetings are held annually in-person (covid PHOs considered), typically on a Saturday, approximately 6 hours per meeting. Meetings are often held in the Saskatoon area but can be at various locations around the province. Board members are expected to participate in no less than four out of six meetings and the AGMs to remain in good standing if absences are not without just case.

Dependent on meeting content, 1-2 hours of preparation is needed for reviewing board reports.

Additional Board meetings are held via Zoom as needed, typically on a weekday evening, 1-2 hours in length.

SCA Annual General Meeting - held in April / May of each year.

Discussions and votes by email are required at times with the expectation that they are addressed in a timely manner.

Board members serve on 1-2 subcommittees and / or hold Officer positions. Subcommittee meetings occur as needed, 2-4 times a year depending on applicable projects and programs. Meetings typically occur via zoom, approximately 1-2 hours in length. Additional time is required for delegated tasks.

Board members are expected to attend membership events, education days, and promotion events to the best of their ability and schedule.

## SUBMIT NOMINATIONS AT

[saskcamps.ca/about/#board-of-directors](https://saskcamps.ca/about/#board-of-directors)

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## CONTACT

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